PETROTECH-2016

12th INTERNATIONAL OIL & GAS CONFERENCE AND EXHIBITION
4th - 7th December 2016, Pragati Maidan, New Delhi, India

SPACE CONTRACT FORM (DOMESTIC)

EXHIBITOR DETAILS:

Company/Organization:	
Chief Executive:	**Designation:**
Contact Executive:	**Designation:**
Address for Communication:	
Phone:	**Direct:**
Mobile:	**Fax:**
Email:	**Website:**

SPACE BOOKING DETAILS:

Preferred Stand Number		
Cost Heads	**Details**	**Charges**
Space Type/Rent	Built-up Space:.....sqm @ ₹ 18000 per sqm (Min 12 sqm) - Air Conditioned Hall	₹
	Raw Space:.....sqm @ ₹ 16500 per sqm (Min 50 sqm) - Air Conditioned Hall	
	Mezzanine Floor can be constructed subject to max. 25% of total booth space @ ₹ 4000 per sqm	₹
	Outdoor Space:.....sqm @ ₹ 10000 per sqm (Min 50 sqm)	₹
Electricity Charges	Built-up Space:.....sqm @ ₹ 750 per sqm for stand lighting.	₹
	Raw Space.....sqm @ ₹ 7500 per kw for stand lighting. (Minimum Chargeable load 1kw/10 sqm raw space booked)	₹
	For Demonstration of machineries/equipments @7500/- per kw.	₹
	For **Temporary power** @2000/- per kw per day from 1st to 3rd December.	₹
Advertisement Show Catalogue	☐ a) Back Cover - ₹ 250000 (Size A4 (20cmx28cm) ☐ b) Inside Front Cover - ₹ 200000 (Size A4 (20cmx28cm) ☐ c) Inside Back Cover - ₹ 175000 (Size A4 (20cmx28cm) ☐ d) Bookmark - ₹ 130000 (Size 7cmx10cm) ☐ e) Full Page Color - ₹ 40000/Per Page (Size A4 (20cmx28cm)	₹
Total Charges		₹
Service Tax @15% to be included		₹
Caution Money (Refundable)	Built-up Space: **₹ 25000** per booking / Raw Space: **₹ 150000** per booking	₹
Grand Total		₹

Payment to be remitted by DD/Cheque/Wire Transfer in favor of "Petrotech-2016", payable at New Delhi

ACCOUNT NAME	**PETROTECH-2016**	**CURRENT A/C NO.**	35639397069
BANK NAME	State Bank of India	**BRANCH NAME**	Corporate Accounts Group-II, New Delhi
IFSC CODE	SBIN0017313	**MICR CODE**	110002562
SWIFT CODE	SBININBB824	**ACCOUNT TYPE**	Current
BANK ADDRESS:	CAG-II, 4th & 5th Floor, Parsvanath Towers, Bhai Veer Singh Marg, Gole Market, New Delhi-110001		
BILLER NAME:	**PETROTECH**		
PAN NUMBER	AAAAP0965E	**SERVICE TAX NO.**	AAAAP0965EST001

TDS certificate to be issued in favour of "Petrotech"

Please note that Bank/Wire Transfer/Withholding Taxes and Charges will be borne by the remitter only.

I/We have read the GENERAL EXHIBITOR RULES printed on the back of this form and confirm that we shall abide by them.

Name:_____ **Signature:**_____

Designation:_____ **Date:**_____

Organised By

IndianOil PETROTECH

Please E-Mail/Fax/Courier a copy of the duly filled form to:

Nazneen Ansari - Project Head
iCONEX Exhibitions Pvt. Ltd.
407 - 408, 04th Floor, Tradex Tower - II, Alpha - 1, Greater Noida - 201308
Tel/Fax: +91 120 4284 031, Mobile: 91-9313965723
E-mail:- nazneen@iconex.in

Exhibition Partner

itei ITE

PETROTECH-2016

12th INTERNATIONAL OIL & GAS CONFERENCE AND EXHIBITION
4th - 7th December 2016, Pragati Maidan, New Delhi, India

SPACE CONTRACT FORM (DOMESTIC)

GENERAL RULES & REGULATIONS

1. ORGANISER:

Indian Oil Corporation limited (IOCL) & Petrotech under the aegis of Ministry of Petroleum and Natural Gas.
Exhibition Partner **ITE Group Plc.**

2. EXHIBITION INAUGURATION & VISITING TIMINGS

Exhibition Inauguration (4th Dec, 2016)	1600 hrs
Visiting Hours (5th-6th Dec, 2016)	1000 hrs - 1700 hrs
Visiting Hours (7th Dec, 2016)	1000 hrs - 1500 hrs

3. EXHIBITOR: For any company participating in the **Petrotech - 2016,** the organiser reserves the right of participation.

4. EXHIBITION AREAS, PARTICIPATION DETAILS AND BASIC CONDITIONS FOR PARTICIPATION:

SPACE DETAILS & RATES: 12 sqm of built-up space includes side & rear panels, fascia, carpeting, 6 spot-lights, 1 reception table, 4 chairs, 1 round table, 1 waste paper basket & one 5 amp socket.

Notes:

a) The prospective exhibitors should apply on "Space Contract Form" together with the payment. Allotment will be on "first-come-first served" basis subject to receipt of all the payments. Payments should be made by DD/Cheque/Wire Transfer in favour of **"PETROTECH-2016"**

b) Application for space, both indoor and outdoor, may be made in combinations/multiples of continuous plots/booths. For a combination of continuous, furnished indoor standard booth allotted, provision of partitions within the area would be optional.

c) Rental includes passes for exhibitor staff manning stands during the fair, one free entry in the fair catalogue. Additional entries for the group companies will be **charged ₹ 20000/-** per entry.

d) The organiser reserves the right to reallocate space, change the layout, add or delete corridors in space plans-which may affect the orientation of some exhibitors. The decision of the organizers shall be final. The organiser also reserves the right to turn down applications for the participation, or even deny participation to the exhibitors already confirmed.

e) The exhibitors, any company/organization participating **PETROTECH-2016** fair enters **into a contact, with the** Organiser upon submission of this document, The Company (Proposed Exhibitor) agrees to participate at the exhibition **Petrotech-2016,** and to abide by the regulations & by-laws, handed out to the company, before the exhibition. Upon any breach of contract by the company (Proposed Exhibitor), the company is liable to pay the space rentals in full, to the Organiser.

5. ELECTRICITY:

a) Exhibitors both Built-up and Raw space would be required to pay electricity consumption charges for stand lighting and connected load for demonstration of machinery and equipment. (as per the electricity load charges mentioned in the space contract)

b) Electricity load is available at 230V Single Phase Electricity and 400V 3 Phase A.C 50 hz. for machinery/equipments demonstration.

c) The Organiser will provide electricity at a suitable point in the stand. Internal distributions to the Machinery/Equipment will have to be arranged by the Exhibitor's Electrical Contractor, at their own cost.

6. TEMPORARY POWER: Exhibitors constructing raw space needing electricity may apply for temporary power from **1– 3 Dec, 2016** **₹ 2000/-** per kw/day.

7. APPROVAL FOR DESIGN OF STAND: Every exhibitor will have to submit their stand drawing and to scale mock-up, complete with details of exhibit, electricity and other installation and elevation in four copies for approval of the organiser before **October 31st, 2016.** If the approval is not taken by **October 31st, 2016** a penalty of ₹ **50,000** will be levied.

8. SALE OF EXHIBITS: Sales are not allowed during the fair. However negotiations for sale may be conducted. Removal of any exhibit during the fair period is also prohibited.

9. HANDLING OF EXHIBITS, CUSTOMS AND IMPORT: Services for handling, clearing and forwarding would be available at the fair grounds at extra cost. The organiser will appoint clearing and forwarding agents (CFA) for **Petrotech-2016,** who will assist in handling and completing customs formalities if required. Exhibitor would be required to contact them directly for such assistance. Movement of exhibits in the fair grounds by agencies other than the official clearing and forwarding agents (CFA) is prohibited.

10. EXHIBITS FOR DISPLAY: Exhibits for the display during the **Petrotech-2016** can be brought into the fair grounds from **1st December, 2016**

11. STAND COMPLETION: Exhibitors must ensure that their stands are ready by **1000 hrs** on **December 4, 2016** with all exhibits in position. The Inauguration will be at **1600 hrs** on **December 4, 2016.**

12. REMOVAL OF EXHIBITS: All Materials to be removed by **2000 hrs on December 7, 2016.**

13. DAMAGES TO THE FAIR GROUND: Exhibitors will be required to make good all damages or make payment adjustable against caution money in lieu thereof of the fair ground facilities/buildings etc. incurred during setting up and/or fair Period and/or dismantling period.

14. CANCELLATION: If the company withdraws from this contract after having concluded the said contract, the company hereby agrees to indemnify the exhibition management/organizer for the

Upon withdrawal before 1st August, 2016	50% of stand rent
Upon withdrawal from 1st September, 2016	75% of stand rent
Upon withdrawal from 1st October, 2016	100% of stand rent

15. INSURANCE: Against all ascertainable risks from transportation to display and removal should be done by the exhibitors at their cost. Organiser will in no way be responsible.

16. PHOTOGRAPHY: The Organiser reserves the right to photograph any exhibit for his use.

17. SETTLEMENT OF DUES: Any and all services expenses chargeable to exhibitors must be settled before the closure of the fair to ensure smooth removal.

18. DISPUTE RESOLUTION AND GOVERNING LAW: All unresolved matters, questions, disputes or differences whatsoever arising between the exhibitor and organisers shall be settled by arbitration. The arbitaration proceedings shall be conduct in the English Language in New Delhi, The Arbitration agreement contained in this paragraph shall be solely and exclusively governed by the laws of India.

19. FORCE MAJEURE: If the exhibition is abandoned, cancelled or suspended in whole or in part by reason of war, fire, national emergency, labor dispute, the non-availability of exhibition premises or any other cause not within the control of the organisers, the organiser may, at their entire discretion, repay the rental paid by the exhibitor, or part thereof, but shall be under no obligation to repay any part of such rental and shall be under no liability in respect of any actions, claims or losses.

Important Note:

The Exhibitor is requested to please sign and stamp the rules and regulations page 2/2 of space application form.

Name:_____ **Signature:**_____

Designation:_____ **Date:**_____